



Atlanta, GA RLC  
Friday, February 2 – Sunday, February 4, 2018

#### Hotel Information

[Atlanta Airport Marriott](#)

4711 Best Road  
College Park, GA 30337  
404-766-7900

#### Arrival Information

Chapter member and ABS travel to and from the RLC is the responsibility of the chapter. Please plan to arrive at the hotel no later than 2:00 p.m. on Friday of the conference.

#### Driving Information

For those members driving, there is a reduced self-parking charge of \$14 per night. Each driver should complete a copy of the Designated Driver Guideline and Responsibilities form, located under the Atlanta RLC section within the RLC information under the Toolbox on the members only side of the Sigma Kappa website. If your campus allows use of university vehicles for group transportation, please contact Julia Kozicki at national headquarters at [jkozicki@sigmakappa.org](mailto:jkozicki@sigmakappa.org), or 317-872-3275, to verify insurance requirements prior to reserving the vehicles.

#### Air travel

Should you choose to fly to Atlanta, the recommended airport is the Hartsfield-Jackson Atlanta International Airport (ATL). When booking return travel, please book a flight that leaves no earlier than 3:00 p.m. on Sunday.

Complimentary ground transportation is available to and from the hotel. From the airport, please pick up the hotel's shuttle in Zone 1 at the Ground Transportation Center. The shuttle runs every 15 minutes, 24 hours per day. No reservations are required to take the shuttle.

#### Inclement Weather Plan

The decision to cancel the RLC due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email, phone and social media postings.

For questions about the RLCs, view more information on the members only side of the Sigma Kappa website, or contact:

- Mary Phillips Carlson, director of educational programs, [mphillips@sigmakappa.org](mailto:mphillips@sigmakappa.org), for content-related questions
- Gina Farrar, meeting and events specialist, [gfarrar@sigmakappa.org](mailto:gfarrar@sigmakappa.org), for travel and registration questions